

# JOB POST

**Company:** Navmatica  
**Position:** Geomatics Project Manager  
**Location:** Richmond Hill, Ontario  
**Salary:** To be negotiated  
**Contact:** Vi Huynh (Ms.)  
**Deadline:** April 12<sup>th</sup>, 2011

**Job Description:**

- GNSS Data Processing and Analysis
- Will be Working overseas for 6 months
- Project planning, scheduling, initiation and organization.
- Development of fully detailed project plans
- Project status reports and progress updates.
- Risk management and decision making.
- Performance monitoring and management.
- Coordination with multiple work teams and field crews
- Communication with clients, agents, sub-contractors, etc.
- Requirement Identification for new software/ hardware tools.
- Daily management of all operational aspects of any project.
- Track project deliverables using the appropriate tools
- Implementation and management of project changes and interventions to achieve project outputs.
- Evaluation and Assessment of project results and deliverables.

**Qualifications for the position include:**

- A B.Sc. or M.Sc. Degree in Geomatics, Electrical, Civil or related Engineering discipline
- 2-5 years of relevant work experience
- Extensive Knowledge in GNSS theory and practice is a must.
- Experience with GNSS surveys is a must.
- Will be managing a large scale GNSS project including establishing a CORS network, data collection, processing, and analysis
- Knowledge in airborne surveys is an asset.
- Proficiency in the Microsoft office platform is a must.
- Capable of handling multiple projects, working under pressure and ensuring adequate quality on products and services.
- Excellent communication skills and technical writing skills.
- Self-motivated and capable of working independently or as part of a team.

To apply, please send your cover letter and resume in either MS Word or PDF format to:  
Vi Huynh (Ms.)

[vi@navmatica.com](mailto:vi@navmatica.com).

Navmatica, 9040 Leslie Street, Suite 302, Richmond Hill, Ontario, Canada L4B 3M4

[www.navmatica.com](http://www.navmatica.com)